



COUNTY COMMISSIONERS' CLERKS  
AND  
ENGINEERS' ADMINISTRATIVE PROFESSIONALS  
ASSOCIATION OF OHIO

EXECUTIVE COMMITTEE MEETING MINUTES  
February 7, 2025  
Virtual Meeting

The Committee Meeting was called to order at 10:00 a.m. by President, Lee Bodnar. Lee thanked everyone for participating today.

**Roll Call of Counties (Sarah Beath, Vice President).**

The following Counties and Offices were represented:

- X     **Lee Bodnar**, Delaware County Engineer's Office
- X     **Sarah Beath**, Brown County Commissioners' Office
- Theresa Elder**, Ottawa County Commissioners' Office
- Emily Bradford**, Montgomery County Commissioners'  
Office
- X     **Lisa Hawkins**, Ashtabula County Commissioners' Office
- X     **Tina Molnar**, Ottawa County Engineer's Office
- X     **Stephany Crist**, Belmont County Engineer's Office
- JoAnn Rockhold**, Athens County Commissioners'  
Office
- X     **Janelle Barga**, Miami County Commissioners' Office
- X     **Jessica Cain**, Union County Engineer's Office
- X     **Kelleigh Decker**, Lucas County Engineer's Office
- April Gonzales**, Williams County Engineer's Office
- Jenny Griffith**, Pickaway County Engineer's Office
- X     **Tracey Hurst**, Ashtabula County Commissioners' Office
- X     **Brittany Razek**, Franklin County Commissioners' Office
- X     **Vickie Ziemba**, Huron County Commissioners' Office
- X     **Kim Christian**, Licking County Engineer's Office

**PRESIDENT (Lee Bodnar)**

Lee met with CCAO and will meet with CEAO next Wednesday. New members were added to the roster by Tina and a welcome email was sent. President Bodnar went on to discuss officers drafting a "to-do list" to be provided to new officers during transition. He hopes this will relieve anxiety and resolve missing any duties in the future. This will be broad by design. Lee is also considering putting together a vendor list focused on smaller suppliers and is currently taking suggestions for that. President Bodnar then turned it over to Past President, Emily Bradford to discuss Winter Conference.

### **PAST PRESIDENT (Emily Bradford)**

Emily provided attendance numbers including a total of 61 people attended various sessions. She voiced the need of getting a larger room for 2025 and will discuss with Robin Garret, CCAO. The most common remarks were that the attendees liked the topics and speakers. Carroll County has an interest in hosting a regional training event. Other feedback included that the AI presenter had the lowest reviews. The group also considered the 2025 Programming should include trade show time allowance.

Other planning included the idea of meeting for dinner on Wednesday evening because most attendees arrive on Wednesday. Another option included a reception on Thursday that we could host ourselves in the hotel. It was determined that a lunch would have to be at the Hilton, not Drury as previously considered. President Bodnar then thanked Past President Emily Bradford for the data collection and report. It was added that the new digital survey went well, but a greater response had been anticipated.

The Committee reviewed the November 1, 2024 meeting minutes and asked for a Motion to approve as presented. Lisa Hawkins made a Motion – JoAnn Rockhold seconded – all in favor – Motion carried.

### **TREASURER (Stephany Crist)**

Stephany provided the Treasurer's Report. Kim Christian made a motion to accept as presented – seconded by Tracy Hurst – Motion carried.

### **COMMITTEE REPORTS**

Historian; No new business.

Legislative: Kyle Petty, CCAO, was unavailable.

Robin Garrett, CCAO, was also unavailable, but she is currently working with the Drury to secure 40 rooms at the rate of \$149/night. In 2024, she reserved 30 rooms and they were filed.

Amy Lowe, CEO, was unavailable due to attending a conference.

Hospitality: Joann Rockhold would like to start planning earlier this year to determine the giveaway prize. Tumblers and mousepads were discussed.

Membership: Tina Molnar reported there are 180 members in the chat group and any future changes can be submitted to directly to her. Lee added that the website has also been updated.

Old Business: The group suggested about future postings on the website to include pictures of events, etc.

JoAnn Rockhold talked about the upcoming Reginal Training Meeting scheduled for March 14, 2025. Lee offered to assist JoAnn with the invites. It will be a buffet style

lunch. Speakers will include opening remarks by an Athens County Commissioner and a tour of the 911 Communication Center will be provided. Lisa Hawkins will follow up with CCAO to see if staff is available for a legislative report.

New Business: Stephany Crist has been provided the necessary information to prepare the 2024 tax filings. 2024 CCAO and CEAO dues have been received. Stephany Crist also suggested utilizing the groups Facebook page to promote trainings and meetings. She will share the administrator role with someone else, if there is interested volunteer.

Stephany Crist made a motion to adjourn the meeting and April Gonzales seconded. Motion carried.

(As submitted by Sarah Beath, VP/Sec.)

